



DRAFT MINUTES

2018 Annual General Meeting

October 23, 2018

**Baymont Inn & Suites – Red Deer, AB
Garden Room A**

Call to Order

Chair Wendy Jabusch called the 2nd Annual General Meeting to order at 12:05 p.m. The notice of the meeting was served in accordance with the BILD Alberta By-laws. A quorum was present consisting of 58 members in good standing.

1.0 Approval of 2017 AGM Minutes

The Minutes of the 2017 AGM was distributed with the notice of the 2018 AGM.

Motion:

Be it resolved that:

The minutes of the 2018 Annual General Meeting be adopted as distributed.

Moved by: Laurie Scott ***Seconded by:*** Jeff Johnston

Carried

2.0 By-Law Amendments

Wendy explained that the directors of BILD Alberta have resolved that it is in the best interests of the Association to amend the By-Laws of the Association as set forth in the Amended By-Laws presented to the members of the Association for approval by special resolution at the meeting.

Motion:

Be it resolved:

As a Special Resolution that the By-Laws of BILD Alberta Association be altered by deleting them in their entirety and replacing them with the By-laws as presented to the members of the Association.

Moved by: Patrick Shaver ***Seconded by:*** Ryan Scott

Carried

3.0 Board Chair's Report

Wendy presented an update on BILD Alberta's first year in business. For the past 15 months; we finished the final stages of amalgamation; established industry governance councils; integrated financial systems; and launched our new brand.

We worked with 10 Constituent Associations to facilitate amalgamation, rebranding, introduce new membership structures and four of them rebranded to the BILD brand locally.

Fall and spring conferences offered opportunities for members to learn, share and celebrate the contribution the industry makes to land development, home building, renovations and the quality of life in Alberta.

Our key priority in the past year was to reset our relationship with the Government of Alberta. To tackle this goal, BILD Alberta took on one of its biggest initiatives by hosting a “Day at the Legislature” in March which allowed us to connect with 6 Ministers, 7 Ministries and 34 MLA’s. Most notably, BILD Alberta has been named a key stakeholder with Municipal Affairs. This relationship allows us to discuss existing legislation, influence emerging regulations, and proactively address priorities impacting our industry. The association worked closely with the Ministry of Labour and the ACSA to host an industry education and awareness panel ahead of the implementation of Bill 30. This legislation enacted changes to the Occupational Health and Safety Act and the workers’ compensation system.

Wendy thanked the inaugural Board of Directors for the time, dedication and insights that each provided in bringing together the legacy organizations.

4.0 Chief Executive Officer’s Report

Carmen provided a current status on constituent association engagement pertaining to amalgamation, as well as the association’s focus on enhanced technology and communications.

5.0 Financial Report

a. Financial Status

Laurie presented the financial report for year end June 30, 2018. As this was BILD Alberta’s first year there was no prior year comparison. BILD Alberta is in a strong financial position and designated three restricted funds totaling \$850,000 last year.

Motion:

Be it resolved:

That the financial statements for BILD Alberta Association for the fiscal year 2018-19 be approved as presented.

Moved by: Laurie Scott

Seconded by: Jill Huber

Carried

b. Appointment of Accountant of Record for Annual Financial Review for the 2017-2018 Fiscal Year

The BILD Alberta By-Law 19 states The Members at the Annual General Meeting shall appoint annually a Chartered Accountant, or other qualified accountant to perform the accounting reviews or audit of the books and records and report thereon to BILD Alberta, at the next Annual General Meeting.

Motion:

Be it resolved:

That Deloitte LLP as the accountant of record for the BILD Alberta fiscal year ending June 30th, 2019 or other date as determined by the Board of Directors.

Moved by: Laurie Scott ***Seconded by:*** Steve Bontje
Carried

6.0 Nominating Committee Report

BILD Alberta nominating committee presented a slate of 3 directors on September 14th, 2018 in Jasper Alberta at the BILD Alberta Fall Conference. Nominations were then closed.

a. Election of Officers

Ryan presented the 3 directors to be elected and the list of continuing elected directors:

- Ann Donald - VP, Client Executive - BFL Canada, Calgary
- Jeff Johnston – COO - Aquatera Utilities Inc., Grande Prairie
- Laurie Scott – VP – Cameron Communities, Edmonton

Continuing Elected Directors:

- Ryan Scott, President and CEO – Avalon Master Builder, Calgary
- Patrick Shaver, President – Avillia Developments Ltd. Edmonton

Motion:

Be it resolved:

That the slate of 3 directors as presented by the nomination committee to serve for 2-year term commencing today.

Moved by: Ryan Scott ***Seconded by:*** Brad Armstrong
Carried

Wendy congratulated the 5 elected directors and stated that they would join the appointed directors to form the Board of Directors for BILD Alberta. As per the by-laws the officers will be elected at the first board meeting following the AGM which will occur later November 15, 2018.

Wendy then announced the appointed directors and thanked Tim Logel, Cameron Naqvi, Darryl Conroy, Colin Wiebe and Trent Purvis for their service to the board over the past year:

- Paul Boskovich, BILD Calgary Region
- Jill Huber, BILD Calgary Region
- Randy Meise, UDI Cold Lake
- Brad Armstrong, UDI Edmonton
- Greg Nakatsui, CHBA - Edmonton Region
- Scott Pravitz, CHBA – Grande Prairie Region
- Jeremy Walker, UDI Grande Prairie
- Angela Cornforth, CHBA – Lethbridge Region
- Rob Whitten, CHBA - Medicine Hat
- Steve Bontje, BILD – Central Alberta
- Gilles Huizinga, UDI Wood Buffalo

7.0 Other Business

None

8.0 Adjournment

Wendy asked for a motion that the 2nd AGM of BILD Alberta be adjourned.

Moved by: Jeff Johnston **Seconded by:** Ryan Scott
Carried

The 2018 Annual General Meeting adjourned at 12:45 p.m.