

Field Cleaning Check List [Revised: April 7, 2020]

To provide a safe and healthy jobsite for all essential individuals accessing our jobsite we have outlined a regular cleaning and disinfecting protocols. Trade partners and/or subcontractors are expected to have similar protocols and practices. The following items must be disinfected and sanitized **frequently** with the appropriate solutions as outlined by the CDC or Health Canada.

Site office, break and lunchroom areas must be cleaned frequently. Individuals performing cleaning are to wear proper Personal Protective Equipment (“PPE”), such as nitrile, latex, or vinyl gloves, as recommended by the CDC or Health Canada.

It is recommended that cleaning techniques, such as those employing pressurized air or water sprays, **not** be used during this time in order to ensure that those processes do not result in the generation of bio-aerosols.

Site Office:

- | | |
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| <input type="checkbox"/> Main entrance door handle and deadbolts | <input type="checkbox"/> Conference table/desks/shared work surfaces |
| <input type="checkbox"/> Individual office(s) door handle and deadbolt | <input type="checkbox"/> Computer keyboard |
| <input type="checkbox"/> Light switches | <input type="checkbox"/> Mouse |
| <input type="checkbox"/> Coffee table | <input type="checkbox"/> Phones |
| <input type="checkbox"/> Coffee maker/pot | <input type="checkbox"/> Arm rests on chairs |
| <input type="checkbox"/> Refrigerator door handles | <input type="checkbox"/> Copy machine |
| <input type="checkbox"/> Waste receptacle lids/handles | <input type="checkbox"/> File cabinet handles and surfaces |

Empty waste receptacles frequently

- Note: When emptying waste receptacles on the jobsite, individuals must wear nitrile, latex or vinyl gloves.

Regular servicing of porta-potties on site

- Note: Site porta-potties should be cleaned and sanitized by the leasing company at a minimum twice per week and disinfected on the inside. Hand sanitizer dispensers should be regularly checked to ensure all dispenser are filled. Sanitization wipes should be placed in each unit to assist with disinfecting high-touch areas (i.e. door pulls).

Completed by: _____ Date: _____