



DRAFT MINUTES

2022 Annual General Meeting

September 16, 2022

Jasper, Alberta

Call to Order

Chair Fraser de Walle called the 6th Annual General Meeting to order at 8:45 a.m. The notice of the meeting was served in accordance with the BILD Alberta By-laws. A quorum was present consisting of 122 members in good standing.

1.0 Approval of 2022 AGM Minutes

The Minutes of the 2021 AGM was distributed with the notice of the 2022 AGM.

Motion:

Be it resolved that:

The minutes of the 2021 Annual General Meeting be adopted as distributed.

Moved by: Ryan Scott, Avalon Master Builder

Seconded by: Dhruv Gupta, Akash Homes

Carried

2.0 Bylaw Amendments

Bylaw #26 – Addition; Chair Appointee and reads as; Subject to the approval of the Board of Directors of the Association, the Chair may appoint one additional Director.

Bylaw #27a - Amending a resume of their activities to completion of a skills matrix.

Bylaw #32b – Amending; The Appointed Director, other than the Past Chair, shall take office immediately upon appointment and shall hold such office until their appointment by the Constituent Association expires. To The Appointed Director, other than the Past Chair, shall take office immediately upon appointment and shall hold such office for a minimum of two (2) years or until their appointment by the Constituent Association expires.

Bylaw #32c – Addition; The Chair Appointed Director shall serve a minimum of one (1) year.

Be it resolves as a Special Resolution that the By-laws of BILD Alberta Association be altered by deleting them in their entirety and replacing them with the By-laws as set out in Schedule “A” to this resolution.

Moved by: Patrick Shaver, Avillia Developments

Seconded by: Ryan Scott, Avalon Master Builder

Carried

3.0 Board Chair's Report

Fraser provided a synopsis of the past years' work done by the staff and board of BILD Alberta.

Fraser thanked the BILD Alberta staff and the BILD Alberta Board of Directors. It has been another year of so many things to do, so many changes, challenges and positive achievements.

This fiscal year, we had 95% of members renew their memberships. This is a testament to the value of belonging to a three-tiered organization, demonstrating that our members support our advocacy work at each level. Your support has allowed us to continue to work on issues impacting members and be a trusted and respected voice for industry.

It has been an honour to have been Chair and worked alongside this talented group of board members and guided the association over the past year. Each board member has made a significant contribution that reflects the principles of BILD Alberta's pillars through their diverse backgrounds and skill sets. I look forward to seeing the work of this organization as it moves into the future.

4.0 Executive Director's Report

Scott reflected on the past year's achievements of the association and thanking the board for their support. Scott is looking forward to more industry leaders joining the Board and Councils for the year ahead.

5.0 Financial Report

a. Financial Status

Fraser de Walle presented BILD Alberta's statement for the fiscal year 2021-2022.

BILD Alberta designated three restricted funds last year totaling \$1,301,650.

The first of these restricted funds is an operating reserve of \$650,000 to provide for economic shifts, changes in membership or unforeseen operating conditions.

The second is \$350,000 for dissolution. This amount is set to ensure that any obligations of the association can be satisfied if operations ceased.

And finally, \$301,650 has been designated as a research and development fund. \$25,000 was removed to fund the Fortis Alberta Application for Advice and Direction on Streetlight Investment and will be returned when the final project is completed. We will continue to contribute to this fund as surplus allows.

Membership fees are recognized at the time of receipt to allow for various fiscal periods used by constituent associations. The fees recorded are based on dues received during BILD Alberta's fiscal period of July 1 to June 30.

The Deferred revenue amount is allocated to the 2022 Building the Future Conference. Registration and Award entry fees are collected prior to year-end and expensed in the month of September when the conference takes place.

Motion:

Be it resolved:

That the financial statements for BILD Alberta Association for the fiscal year 2021-2022 be approved as presented.

Moved by: Fraser de Walle, Marsh Canada

Seconded by: Dave Hooge, Jayman BUILT

Carried

b. Appointment of Accountant of Record for Annual Financial Review for the 2022-2023 Fiscal Year

The BILD Alberta By-Law 19 states The Members at the Annual General Meeting shall appoint annually a Chartered Accountant, or other qualified accountant to perform the accounting reviews or audit of the books and records and report thereon to BILD Alberta, at the next Annual General Meeting.

Motion:

Be it resolved:

That St. Arnaud Pinsent Steman Chartered Professional Accountants be appointed as the accountant of record for the BILD Alberta fiscal year ending June 30th, 2023 or other date as determined by the Board of Directors.

Moved by: Fraser de Walle, Marsh Canada

Seconded by: Patrick Shaver, Avillia Developments

Carried

6.0 Nominating Committee Report

According to the bylaws, there are five directors elected to serve with representatives from the constituent associations known as the appointed directors. The nominating committee presented a slate of directors on September 12, 2022, via email notice to the members.

All candidates presented on this slate are a representative of a member company in good standing.

The slate of directors to be elected are:

- Adil Kodian Exec. VP – Communities Rohit Group of Companies 1st Year – 1st Term
- Sydney Bond Vice President Residential Rescom 1st Year – 1st Term
- Chris Plosz President Section23 Developments 1st Year – 2nd Term
- Dhruv Gupta President Akash Homes 1st Year – 2nd Term

And continuing will be elected member, Marissa Koop, B&A Planning Group, 2nd Year – 1st Term

MOTION: I would like to move that the slate of directors as presented by the nomination committee be approved.

Moved by: Paul Boskovich, Genstar Development
Carried

Seconded by: Dhruv Gupta, Akash Homes

2022/2023 Appointed Directors:

- Bob Faktor, BILD Calgary Region
- James Robertson, BILD Calgary Region
- David Kunst, BILD Lethbridge Region
- Mike Kohl, UDI Edmonton Region
- Katrina Rowe, CHBA - Edmonton Region
- Scott Pravitz, CHBA – Grande Prairie Region
- Jackie Taylor, CHBA - Medicine Hat
- Tyler Hansen, BILD Central Alberta
- Steve Auty, BILD Wood Buffalo

Many thanks to the outgoing appointed directors, Mark Wynker, BILD Calgary and Susan Keating, UDI Edmonton.

7.0 Other Business

None

Adjournment

Fraser asked for a motion that the 6th AGM of BILD Alberta be adjourned.

Moved by: Patrick Shaver, Avillia Developments
Carried

The 2022 Annual General Meeting adjourned at 9:10 a.m.