



# Submission Guide

# Table of Contents

<b>About the BILD Alberta Awards</b>	<b>3</b>
<b>Benefits of Submitting</b>	<b>3</b>
<b>Award Timelines</b>	<b>4</b>
<b>Getting Started</b>	<b>4</b>
Returning Users	4
Members of Multiple Local BILD Associations in Alberta	4
<b>Entry Fees</b>	<b>5</b>
Automatic Entry – Pinnacle Awards	5
<b>Award Rules</b>	<b>5</b>
Competition Requirements	5
Eligibility	5
Good Standing	6
Period of Entry	6
Disqualification	6
Entering Online	6
Location	6
Number of Entries	7
<b>Technical Details</b>	<b>8</b>
Company Logos	8
Photo Requirements	8
Basements	8
Floor Plans	9
Site Plans	9
<b>Important Documents</b>	<b>9</b>
Homeowner Permission Form	9
Pricing Documents	9
<b>Award Categories</b>	<b>10</b>
<b>Pinnacle Awards</b>	<b>11</b>
<b>Definitions</b>	<b>11</b>
<b>Need help?</b>	<b>11</b>

## About the BILD Alberta Awards

Building Industry and Land Development Alberta Association (BILD Alberta) is the unified voice for Alberta's land development, home building and renovation industry. BILD Alberta represents over 1,300 industry members from seven regional constituent associations committed to building communities throughout Alberta.

Deeply rooted in our industry's history, the BILD Alberta Awards are a true provincial highlight, celebrating outstanding achievements in new construction, professional renovations, community development, and industry leadership from across the province.

These awards celebrate the projects, designs, and innovations that continue to elevate our industry. Whether you are a homebuilder, developer, renovator, or industry innovator, the BILD Alberta Awards honour your contributions and the meaningful impact you make in communities throughout the province.

## Benefits of Submitting

Submitting to the BILD Alberta Awards is more than a chance to win — it's a strong marketing opportunity for members across the province.

Finalists and winners gain valuable visibility through media coverage, social media features, event materials, and on-stage recognition. This exposure strengthens your reputation, attracts new clients, and positions your brand alongside Alberta's best.

# Award Timelines

- **March 16** Criteria Online
- **April 1** Entry Period and Online System Opens
- **May 15** **Entry Period Closes at Noon**
- **June 9 – 19** Judging Process
- **July 8** Finalists Announced
- **September 12** Winners Announced

Once the submission period has ended, all submissions will be scored by a panel of judges from across Alberta and other provinces. The results from the panel of judges determine the placement of the entry in the individual categories.

Admission to the awards ceremony is included with a Fall Conference registration. If you choose not to register for the conference, a limited number of tickets may be available to finalists for the ceremony only which will go on sale in July. Due to the conference's popularity, there will be no access to the BILD Alberta Conference room block, as it is reserved for full conference registrants only.

# Getting Started

## Returning Users

If you've participated in previous BILD Alberta, BILD Edmonton, BILD Calgary, or CHBA National award programs, please use the same account login. If you don't remember your password, select "Forgot Password" on the login page.

## Members of Multiple Local BILD Associations in Alberta

If your company holds membership in more than one local BILD association, you have two options:

### Option 1: Compete as One Company

- Use the same company name across all regions.
- Create one user profile.
- Submit up to three (3) entries per category per membership.

Your parent company name will be recognized, and points will be combined toward the Pinnacle Award.

### Option 2: Compete as Separate Companies

- Create separate user profiles for each company name.
- Each company may submit up to three (3) entries per category per membership.
- Points are not combined, and the companies will compete against each other for the Pinnacle Award.

# Entry Fees

- **All Categories (except below):** \$250 + GST per entry
- **Innovation Category:** \$150 + GST per entry
- **Safety Leadership and Community Service Categories:** FREE
- **Pinnacle Awards:** FREE Automatic Entry

Entries are only eligible after payment is received. If an entry is deemed ineligible before judging, the fee will be refunded. Payment methods include credit card, cheque, and EFT.

## Automatic Entry – Pinnacle Awards

Entrants are automatically entered for the Pinnacle Award(s). When logging into the system, be prepared to provide:

- Company logo (EPS or PNG format)
- Social media accounts to be used for promotional purposes
- Number of permits pulled (Jan 1 – Dec 31, 2025)
- Permission to contact your customer satisfaction surveyor (if applicable)
- Association involvement details (name and committee/board participation)
- WCB number

# Award Rules

*The individual criteria documents are provided to make preparing your entry as easy as possible. All entries must be completed on our online platform. In the case of a discrepancy between this document and our online platform, the online platform will take precedence.*

**By entering the BILD Alberta Awards, you acknowledge that you have read and understand all information outlined for the competition.**

## Competition Requirements

To stage a competition in the individual categories there must be at least three entries from two different companies. For the Innovation and Safety Leadership categories, there must be at least two entries from two different companies.

### Eligibility

Only members of BILD Alberta as of December 31, 2025 are eligible to enter.

- **Builders** must have a valid Builder License at the time of entry and it must be active at the time of the award ceremony.
- **Renovators** must be registered with Service Alberta as a prepaid contractor at the time of entry and must be active at the time of the award ceremony.

### Good Standing

Only members in good standing throughout the competition are eligible to enter. A member in good standing is considered to be one with no outstanding invoices with BILD Alberta and to be in good standing with the local BILD when finalists and winners are announced. Those not in good standing may be eliminated from the competition.

### Period of Entry

Eligible units (new or renovated) must be **completed and ready for sale, rent, or occupancy** within the dates listed below:

#### May 1, 2025 – May 15, 2026

- Single Family Awards
- Multi-family Awards
- Renovation Awards
- Safety Leadership Awards
- Community Service Award

#### May 1, 2024 – May 15, 2026 (2-year window)

- Energy Efficiency Award
- Garden/Secondary Suite Award
- Basement Development Award
- Developer Awards
- Innovation Award

### Disqualification

Any entrants or projects may be disqualified from participating at the sole discretion of BILD Alberta, or in the event that such entrant or submission, if successful, would be reasonably likely to damage the reputation of BILD Alberta, bring BILD Alberta into disrepute, attract adverse publicity, or harm the confidence of the public in BILD Alberta.

### Entering Online

All entries, including free submissions, are considered complete once they have gone through the checkout process by the award deadline. All information is considered truthful and accurate at time of submission.

### Location

Projects entered in the BILD Alberta Awards competition must be located in Alberta in the market area covered by the local BILD where the **entrant is a member**. (*i.e. If you have an entry that is in Canmore, you must be a BILD Calgary member; if you have an entry for Lacombe you must be a BILD Central member etc.*)

## Number of Entries

### Single Family, Infill, Multi-family, Developer categories

Members may submit a maximum of three (3) entries per category for each local membership. Entrants must hold an active membership with the local BILD association in the region where the project is being submitted.

### Renovator Categories

Members may submit a maximum of three (3) entries per category for each local membership. Entrants must hold an active membership with the local BILD association in the region where the project is being submitted. Additionally, *no more than three (3) renovation entries from the same address* may be submitted across all renovation categories.

### Authorization

Entries must be authorized by the home builder, professional renovator, developer member, or general member including any entry submitted on their behalf by an authorized third party.

### Legal

There cannot be any outstanding lawsuits and/or liens on any property entered in the competition.

### Original Entries

Entries must be original. Any entry previously made to the BILD Alberta Awards is not eligible. However, an entry using the same floor plan for a production home or multi-family dwelling unit may be submitted again for a home in a different location than the previous entry.

### Blind Competition

Company names must be removed from all photographs, floor plans, submission materials, and any accompanying documentation. **Failure to remove any company references (including in photos, floor plans, or written comments) will result in a penalty if flagged by a judge.**

This requirement applies to all categories **except** Developer, Innovation, and Community Service.

### Materials

All submitted materials become the property of BILD Alberta. By entering, you agree that BILD Alberta may use your submitted information and materials for promotional purposes or in any way the Association chooses.

Project details (including project/model/residence names) and photos may be shared publicly on BILD Alberta's website, social/digital platforms, and/or through published or broadcast media, including by third parties, at BILD Alberta's discretion.

# Technical Details

## Company Logos

Logos should be supplied in a scalable EPS or AI format. If the requested format is not available, please supply a PNG, the minimum size of 2000 pixels in width or height at 72 DPI or higher is required.

## Photo Requirements

Photographs have an impact on how judges see your entry and influence your final score and should be of professional quality.

- Horizontal orientation is preferred with a minimum of 2000 pixels wide and 1000 pixels high at 72 DPI or higher.
- The size upload limit is 5MB. Larger files cannot be uploaded.
- Photos are automatically renamed once uploaded.
- Do not include any basement photos in your submission. Basements can be entered in the ***Basement Development*** category only.
- No major alterations to the photos (interior or exterior) are permitted. Colour correction is acceptable. Exceptions: Sales Centres may be covered up with a standard garage door only. Dirt can be covered with grass (no landscaping).
- Do not submit images that have borders, frames, logos, or watermarks.
- All logos must be removed from images.
- Detached garages are not to be included in any photos.
- ***Renderings are not permitted except where indicated.***
- Virtual staging of soft goods only is permitted such as furniture, area rugs, plants, and artwork. No hard goods such as lighting fixtures, faucets or flooring.

## Basements

Basement developments and renovations can be showstoppers on their own, so they now have a dedicated category – ***Basement Development Award***.

***For all other categories, DO NOT include basement photos, write ups, floor plans, or any references to the basement.***

### Floor Plans

Judges will review floor plans with new home and renovation entries. These provide the judges an overview of the layout of the home in order to evaluate the functionality and flow of the space.

- The submitted floor plan should match the home being entered and be presented in the same orientation.
- **Do not include** elevations, detailed blueprints, basement floor plans, or floor plan options.
- Floor plans must be uploaded in a PDF format no larger than 5 MB.
- Upload simple plans with room measurements – the same kind you would provide to clients or put on your website.
- Indicate the square footage on each floor being submitted.
- **Do not include** renderings of the space.
- All logos must be removed from documents.
- If your plans are on more than one page, combine them into a single PDF document and upload all together.

### Site Plans (*Development Categories only*)

- Site plans must be uploaded in a PDF format no larger than 5 MB.
- If your plans are on more than one page, combine them into a single PDF document and upload all together.

## Important Documents

### Homeowner Permission Form

The Homeowner Permission Form must be completed and signed by the homeowner for all owner-occupied homes entered in the competition. Showhomes or homes in the builders' possession are not required to complete the form. ***Click here to download the form.***

### Pricing Documents

Single Family, Infill, Multi-family and Renovation categories must provide one of the following pricing document to verify the price entered.

*Click on the home type for the specifics forms for the provincial competition.*

***Due to slight variations - DO NOT USE LOCAL AWARD PRICING FORM.***

SINGLE FAMILY

MULTI-FAMILY

INFILL

RENOVATION

BASEMENT

# Award Categories

Below is a quick reference guide of the available award categories. Please refer to the individual criteria forms for entry details.

CATEGORY	AWARD
Development	Community Event
Development	Community Feature
Development	Growing Community
Development	New Community
Development	Showhome Parade
Development	Urban Redevelopment
Multi-family	Under 650 sq ft
Multi-family	650 - 950 sq ft
Multi-family	950 - 1,200 sq ft
Multi-family	1,200 - 1,400 sq ft
Multi-family	1,400 - 1,600 sq ft
Multi-family	1,600 - 1,800 sq ft
Multi-family	Over 1,800 sq ft
Multi-family	Purpose Built Rental Unit
Renovation	Bathroom
Renovation	Exterior
Renovation	Renovator's Choice
Renovation	Home Under \$300,000
Renovation	Home \$300,000 - \$600,000
Renovation	Home Over \$600,000
Renovation	Kitchen Under \$100,000
Renovation	Kitchen Over \$100,000
Innovation	Product or Service

CATEGORY	AWARD
Leadership	Community Service
Leadership	Safety Leadership - Builder Member
Leadership	Safety Leadership - General Member
Single Family	Under 1,500 sq ft
Single Family	1,500 - 1,600 sq ft
Single Family	1,600 - 1,700 sq ft
Single Family	1,700 - 1,800 sq ft
Single Family	1,800 - 2,000 sq ft
Single Family	2,000 - 2,200 sq ft
Single Family	2,200 - 2,400 sq ft
Single Family	2,400 - 2,600 sq ft
Single Family	2,600 - 2,800 sq ft
Single Family	2,800 - 3,000 sq ft
Single Family	3,000 - 4,000 sq ft
Single Family	Over 4,000 sq ft
Single Family	Infill Under 2,500 sq ft
Single Family	Infill 2,500 - 4,000 sq ft
Single Family	Infill Over 4,000 sq ft
Specialty	Basement Development
Specialty	Energy Efficiency
Specialty	Garden / Secondary Suite

# Pinnacle Awards

The Pinnacle Awards are presented to honour the top builders, developers, and renovators participating in the awards competition. Winners are determined based on a points system that takes into account:

1. **Performance in Award Categories:** Points are awarded based on how participants place in different competition categories.
2. **Community Service:** Recognition of contributions to the community.
3. **Association Involvement:** Engagement and participation in relevant associations or organizations.
4. **Safety Leadership:** Demonstration of commitment to safety standards and practices.
5. **Customer Satisfaction:** Evidence of high levels of customer satisfaction.

For complete details on the automatic entry, please refer to the [Pinnacle Information](#).

## Definitions

- **Price Specification:** These are the individual costs of the items in the house – **NOT CONSTRUCTION COST.**
- **Infill:** An infill home is defined as a new home constructed on vacant, lot interspersed among older, existing properties in an established neighbourhood.
- **Single Family:** A single family home is a single detached home constructed in new community development.
- **Multi-family:** All units built as a part of a multi-family project must be entered in Multi-family categories. This includes *duplexes, townhomes, row homes and apartment-style condominiums* which all share at least one common wall. This includes fee simple and condo units.
- **Renovation:** Involves repairing and improving a structure, particularly buildings, to enhance their condition, function, and value.
- **Square footage:** Any finished living area that is above grade.
- **Basement:** Any area below grade can only be referenced and entered in the Basement Development category.

## Need help?

We recognize that applying for the awards can be an intense process and we're here to answer any questions you may have throughout the application process. Don't hesitate to reach out to us at [awards@bildalberta.ca](mailto:awards@bildalberta.ca).